



**GROSSMONT-CUYAMACA**  
COMMUNITY COLLEGE DISTRICT

**2015/2016 Budget Preparation Calendar**

<b>January-2015</b>	<b>Jan. 12</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Cuyamaca/Std. Ctr.)</b>
	Jan. 9	Governor's proposed budget released
	Jan. 27	Roll 2014/15 Adoption Budget to 2015/16 S1
<b>February</b>	<b>Feb. 9</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Gross./Griffin Gate)</b>
	Feb. 20	Sites issued 2014/15 FTES Forecast (Census 2/9/15 Reports run 2/17/15 )
	Feb. 23	Tentative Budget Payroll Forecast and open positions to CBOs for review
	Feb. 27	Update 2014/15 FTES Goal based on P1
<b>March</b>	<b>Mar. 9</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Cuyamaca/Std. Ctr.)</b>
	Mar. 9	Requested salaries changes returned to Payroll from CBOs
	Mar. 20	Sites issued 2014/15 Dedicated Income Forecast
	Mar. 31	2015/16 Dedicated Income budget due from sites
	Mar. 31	Final Tentative Budget Payroll Forecast to CBOs
<b>April</b>	Apr. 1	2015/16 TB Salaries rolled to S1
	<b>Apr. 13</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Gross./Griffin Gate)</b>
	Apr. 20	Tentative Budget Total Health & Welfare cost estimated
	Apr. 21	<b>Planning for Student Success Workshop – Special Joint Governing Board / DSP&amp;BC Meeting (Gross./Griffin Gate)</b>
	Apr. 24	Districtwide Commitments and District Services allocation estimated
<b>May</b>	<b>May 11</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Cuyamaca/Std. Ctr.)</b>
	May 12	Tentative Budget Allocation Formula and holdings issued to sites
	May 21	Site posting complete for all funds. Restricted Funds Summary due to DS
<b>June</b>	June 4	2015/16 Tentative Budget packet Complete
	June 5	Copy S1 to S2 and WB. Allow PRs for 2015/16
	<b>June 9</b>	<b>Integrated Planning and Tentative Budget Workshop – Special Joint Governing Board / DSP&amp;BC Meeting (Goss./Griffin Gate)</b>
	<b>June 16</b>	<b>Governing Board Regular Meeting - Tentative Budget Action Item</b>
	June 17	Adoption Budget Payroll Forecast and open positions to CBOs for review
	June 25	Requested salaries changes returned to Payroll from CBOs



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<b>July</b>	<b>July 13</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Cuyamaca/Std. Ctr.)</b>
	July 16	Final Adoption Budget Payroll Forecast to CBOs
	July 20	2015/16 AB Salaries rolled to S2
	July 23	2015/16 Dedicated Income budget due from sites
	July 23	Adoption Budget Total Health & Welfare cost estimated
	July 30	Districtwide Commitments and District Services allocations estimated
	July 30	Books closed – GF 2014/15 activities closed; GF beginning balances rolled forward
<b>August</b>	TBD	State Chancellor’s Office Budget Workshop – revenue estimates updated
	<b>Aug. 10</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Gross./Griffin Gate)</b>
	Aug. 11	Adoption Budget Allocation Formula and holdings issued to sites
	Aug. 18	Site posting complete for all funds. Restricted Funds Summary due to DS
	Aug. 27	Adoption Budget packet complete
<b>September</b>	<b>Sep. 1</b>	<b>Adoption Budget Workshop – Special Joint Governing Board / DSP&amp;BC Meeting (Cuyamaca/Std. Ctr.)</b>
	<b>Sep. 8</b>	<b>Governing Board Regular Meeting – Adoption Budget Action Item</b>
	<b>Sep. 8</b>	<b>Annual Capital Construction Governing Board Presentation (Cuyamaca/Std. Ctr.)</b>
	Sep. 30	Reassigned time due from sites
<b>October</b>	<b>Oct. 12</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Gross./Griffin Gate)</b>
	<b>Oct. 20</b>	<b>2014/2015 Strategic Plan Outcomes – Special Joint Governing Board / DSP&amp;BC Meeting (Gross./Griffin Gate)</b>
<b>November</b>	<b>Nov. 9</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Cuyamaca/Std. Ctr.)</b>
<b>December</b>	<b>Dec. 7</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (Gross./Griffin Gate)</b>

jf Revised 1/9/2015;  
pmt 5/22/2015